



Northeast PBIS Network Leadership Forum Proposal Submissions

Proposals submitted for the Northeast PBIS (NEPBIS) Forum go through a blind peer review process, using a [rubric](#) to guide scoring. Strong proposals:

- align with the NEPBIS goal statement
 - *The primary goal of the Northeast PBIS Network is to improve the efficiency and effectiveness of PBIS implementation in schools and districts within the northeast states by enabling communications, information exchange, political visibility, technical assistance, and a professional bridge to the Association for Positive Behavior Support (APBS).*
- address content that is significant for the field
- align with the principles or technology underlying positive behavior support
- provide clear and sufficient information regarding the proposed presentation

The submission deadline is **January 8, 2024**.

Strand Selection

Decide which strand best fits your proposal. If your proposal can fit into two strands, you will have the opportunity to select a primary and secondary strand when submitting online. The strands include:

Tier 1 Implementation

Mental Health and Wellness

Advanced Tiers

Family and Student Voice

Equity

Training and Coaching

Session Format

Decide on the format of the presentation you will be submitting. Presentation formats are further explained below. Please determine which format below is best for your submission.

Poster

Poster sessions occur during a conference reception on May 18, 2023 and are visual presentations with all posters presented simultaneously. Each presenter will be provided with an 8' x 30" table and a 3' x 4' poster board on which visual information is displayed.

Oral Presentation

A 75-minute presentation addressing topics significant and relevant to NEPBIS, informing practice or research, and aligning with the NEPBIS mission statement. Information in the presentation should be based on sound concepts, theories, or evidence.

Identify a Title

Create a title that will entice conference attendees to come to your session, is descriptive of your topic, and is within the 12-word limit.

Write a Summary (Short Session Description)

Develop a 35-word or less description of your session. This will appear in the conference program and online and is what conference attendees will read. Make your session description inviting so that people will want to attend. Some tips to keep in mind:

- Describe what participants will get out of your session or how it can be used in authentic settings relevant to the topic.
- Describe the problem(s) that your session will address.
- Accurately reflect what you are covering so attendees know what to expect. For example, if you are only going to talk about your research and not about application, don't promise in the description that you will describe effective practices to be used.
- Avoid using phrases such as "In this presentation, we will...". Get right to the content.
- The summary "sells" your presentation to conference attendees – make it strong and intriguing!

Prepare the Abstract

Develop your abstract and summary in a Word document. Then, copy and paste it into the online submission application. Write the 450-word abstract. Refer to the NEPBIS Forum Scoring Rubric in this guide that provides information about each scoring component on which your proposal will be evaluated and given a score. Some helpful tips:

- Use clear, concise language
- Begin with a brief introductory paragraph that provides an overview of your topic.
- Describe the theory, concept, or research basis of your topic.
- Your proposal can be oriented for practitioners and/or caregivers and not a formal research study. If it is practitioner and/or caregiver-focused, the topic should be based on sound theory or tested by others and not just a "good idea."
- Describe exactly what you will be presenting including how you will present it. If it will be an interactive presentation, provide a description of how it will be interactive (e.g., "Participants will score their own multi-tiered process with the evaluation tool.")
- Explain the impact your proposal has on the field and how it aligns with the NEPBIS Network.
- When finished, carefully review for spelling, grammar, and usage errors.

Align the Abstract with the Scoring Rubric

The abstract describing the proposal submission is the most important component. Successful proposals describe clearly and completely in 450 words or less what will be presented and how the presentation's content is significant to the field of PBIS. The following areas all relate to the proposal scoring rubric.

Preference for Northeast PBIS Presentations

Preference will be given to presentation proposals from the Northeast PBIS Network States (CT, DE, MA, ME, NH, NJ, NY, PA, RI, and VT).

Submit your proposal via [NEPBIS Leadership Forum Proposal Submissions](#).

Good luck! We hope to see you in Mystic, CT at the
Northeast PBIS Network Leadership Forum on May 16th and 17th 2024!

NEPBIS Network Leadership Forum Submission Review Rubric

	Weak (1)	Present but Weak (2)	Average (3)	Very Strong (4)
<p>Significance of Content to the Field <i>(Aligns with the goal statement of NEPBIS, and provides conference attendees information that is noteworthy and can be new information, reinforcement of current information, or adaptation of current information.)</i></p>	The proposal does not offer information of significance. It does not add or reinforce existing and/or new issues of importance in the field.	The proposal offers some information of significance but does not add anything new or reinforcing to the field.	The proposal offers information of significance that reinforces current information in the field but does not add anything new.	The proposal provides information that is significant to the field and can improve practice. The topic is timely, and supports the mission of NEPBIS.
<p>Conceptual or Empirical Strength <i>(If the proposal is conceptual, the information to be presented is related to a theory or evidence; if the proposal is empirical, it includes strong and appropriate methodology and conclusions appropriate for methods.)</i></p>	The proposal is not based on any sound research, knowledge, theory, and/or practice in the field and/or does not provide sufficient information to give it a higher score.	The proposal offers vague or ambiguous information on the research, knowledge, theory, and/or practice upon which it is based.	The proposal is based on sound research, knowledge, theory, and/or practice in the field but it may not be current.	The proposal is based on sound and current research, knowledge, theory, and/or practice in the field.
<p>Clarity of Proposal <i>(The information presented in the proposal is clear so that it is understood what will be presented and how it will be presented. The identified objectives of the proposal and the narrative match.)</i></p>	The proposal content fails to describe exactly what will be presented and/or how it will be presented. The objectives are not appropriate and/or the content does not describe how the objectives will be achieved.	The proposal offers vague or ambiguous descriptions of what will be presented and how it will be presented. Only some of the objectives are appropriate and it is unclear how they will be achieved.	The proposal generally describes what will be presented and how it will be presented. The participant objectives are appropriate but it is not clear how all will be achieved.	The proposal content is explicit and it is clear exactly what will be presented and how it will be presented. The participant objectives are clear and are aligned with the content and abstract. The content explains how each of the objectives will be achieved.