**PBIS Academy Learning Plan**  
**Year 3**

**Cohort 6**

**Cohort 6A:** Malden, Melrose, Lynn, Hamilton-Wenham, Peabody, and Lowell Public Schools

**Cohort 6B:** Boston, Fall River, Uxbridge, Hopkinton, Taunton, and Bourne

**Trainer Names**: Cohort 6A: Heidi & Katie; Cohort 6B: Marcie Handler & Erik Maki

Training content, readings, and resources are available on the [Canvas course page](https://canvas.instructure.com/). Use this link to access the Canvas page. If you need login access, please contact your trainer.

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| Year 1 Readiness Requirements | Who | When | Complete? |
| Learning Plan Reviewed and Signed | District administrator  School administrator  TA provider  PBIS Academy coordinator  School PBIS Coach |  |  |
| Roles and Responsibilities Document reviewed and acknowledged | District administrator  School administrator  School PBIS Coaches |  |  |

**Monthly Training Plan**:   
This plan provides an overview of both synchronous and asynchronous training experiences, activities, and goals for Year 3 for school-based teams. We will use this document as well as Canvas to communicate and upload submission documents for review. The table below provides a monthly schedule of training and support with virtual synchronous trainings for coaches, synchronous PBIS Leadership Team trainings, and School PBIS leadership Team meetings. Additionally, under Action Planning Submissions below we indicate which items are to be submitted in [Canvas](https://canvas.instructure.com/), and which items your team should discuss and plan but do not require a submission. Please allow at least 1 hour of time to work with your team monthly to plan and complete activities related to asynchronous content.

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|  | **Training** |  |  | **Action Planning** |
|  | Virtual synchronous trainings for coaches |  | **xxx** | **Submit in Canvas** |
|  | Synchronous team training events |  | xxx | Discuss and plan |
|  | School PBIS leadership Team meetings |  |  |  |

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| **Training Date** | **Format** | **Coach or Team** | **Content** | **Action Planning Submissions** | **Due Date** |
| **September** | | | | | |
| **Cohort 6A:**  9/14/21 8:30-10  **Cohort 6B:**  9/22/21 9 -10:30 | Synchronous | Coach | Coaches Meeting |  |  |
|  | Asynchronous | Team | Classroom PBIS (Part I) | * **SUBMIT: Team profile & meeting schedule** |  |
| **October** | | | | | |
| **Cohort 6A:**  10/19/21 8:30-11:30  **Cohort 6B:** 10/6/21 8:30-11:30 | Synchronous | Team | * 4 Tips for Sustaining PBIS * Teaming * Classroom PBIS goal review * Evaluation Plan | * **SUBMIT: Evaluation Plan for the year** |  |
| **November** | | | | | |
| **Cohort 6A:**  11/9/21 8:30-10  **Cohort 6B:**  11/15/21 9-10:30 | Synchronous | Coach | Coaches Meeting |  |  |
|  | Asynchronous | Team | Classroom PBIS (Part II) | * **SUBMIT: Action plan with measurable outcome goals** |  |
|  | Asynchronous | Team | Complete TIC |  |  |
|  | TA provider / Team meeting check-in | Team | Attend at least 1 team meeting at each school. Focus on data-based decision-making and classroom. |  |  |
| **December** | | | | | |
| **Cohort 6A:**  12/14/21 8:30-10  **Cohort 6B:**  12/15/21 9-10:30 | Synchronous | Coach | Coaches Meeting |  |  |
|  | Asynchronous | Team | Data sources & routines | * + **SUBMIT: plan for assessing and presenting to staff on Classroom PBIS**   + **SUBMIT: Action plan with TIC** |  |
| **January** | | | | | |
| **Cohort 6A:**  1/11/22 8:30-10  **Cohort 6B:**  1/10/22 9-10:30 | Synchronous | Coach | Coaches Meeting | * **SUBMIT: Written data routines for team meetings** |  |
|  | Asynchronous | Team | Teaming |  |  |
| **February** | | | | | |
| **Cohort 6A:**  2/8/22 8:30-10  **Cohort 6B:**  2/14/22 9-10:30 | Synchronous | Coach | Coaches Meeting | * **SUBMIT: Team norms** |  |
|  | Asynchronous | Team | Complete TIC | * Complete School-Family Partnership survey with team & add 1-3 action steps to action plan |  |
|  | TA provider / Team meeting check-in | Team | Attend at least 1 team meeting at each school. Focus on data-based decision-making, classroom implementation, and progress monitoring toward outcome goals |  |  |
| **March** | | | | | |
| **Cohort 6A:**  3/9/22 8:30-3:30  **Cohort 6B:**  3/3/22 8:30-3:30 | In Person | Team | * Annual/End of Year Action Plan * Annual Evaluation Report | * Action plan with TIC * **SUBMIT: Evaluation plan for next year** |  |
| **April** | | | | | |
| **Cohort 6A:**  4/11/22 8:30-10  **Cohort 6B:**  4/6/22 9-10:30 | Synchronous | Coach | Coaches Meeting | * **SUBMIT: annual action plan** |  |
|  | Asynchronous | Team | Integration & Alignment |  |  |
| **May** | | | | | |
| **Cohort 6A:**  5/10/22 8:30-10  **Cohort 6B:**  5/2/22 9-10:30 | Synchronous | Coach | Coaches Meeting |  |  |
|  | Asynchronous | Team | 4 Tips for Sustaining PBIS | * + **SUBMIT: updated Working Smarter Matrix** |  |
| **June** | | | | | |
| **Cohort 6A:**  6/14/22 8:30-10  **Cohort 6B:**  6/8/22 9-10:30 | Synchronous | Coach | Coaches Meeting | * **SUBMIT: annual evaluation report** |  |
|  | TA provider / Team meeting check-in | Team | Schedule and complete the TFI with each school and support action planning. Discuss readiness for Tier 2. |  |  |

**Team meeting schedule:**

Please share your team meeting schedule with your TA provider. Your TA provider will work with coaches to attend and support at least three team meetings per year.

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| **Month** | **Date** | **Time** | **Location / Video Meeting link** |
| September |  |  |  |
| October |  |  |  |
| November |  |  |  |
| December |  |  |  |
| January |  |  |  |
| February |  |  |  |
| March |  |  |  |
| April |  |  |  |
| May |  |  |  |
| June |  |  |  |

I acknowledge that I have reviewed and will support our school team members to access and complete the above content and action items according to the above agreed upon schedule.

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District Administrator School Administrator

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School PBIS Coach

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Assigned TA Provider PBIS Academy Coordinator