



District MTSS Assessment System

This document provides specific assessment schedules, data coordination roles, and collection and analysis tables from the larger MIBLSI MTSS Assessment System document used with partnering districts over a 4-year training scope and sequence.

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Year 1 Assessment Schedule

Table 1: In year 1, district-level data and initial PBIS implementation data are collected for schools in the first cohort.

Measure	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
DCA	8/1-9/30	8/1-9/30				1/1-2/28	1/1-2/28				
District Installation Checklist		x	x	x	x	x	x	x	x	x	
PBIS Installation Checklist (Cohort 1 schools only)							x	x	x	x	
SWPBIS TFI (Cohort 1 schools only)							b/n PBIS Days 2 & 3 (Tier 1)	b/n PBIS Days 2 & 3 (Tier 1)			

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Year 2 Assessment Schedule

Table 2: In year 2, the district team continues to collect data on capacity for implementation. Cohort 1 schools begin collecting reading and/or engagement data in addition to behavior data. Cohort 2 schools start collecting PBIS implementation data.

Measure	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
DCA	8/1-9/30	8/1-9/30				1/1- 2/28	1/1- 2/28				
District Installation Checklist		x	x	x	x						
PBIS Installation Checklist		Cohort 1	Cohort 1	Cohort 1	Cohort 1	Cohort 1	Cohort 2	Cohort 2	Cohort 2	Cohort 2	
Reading Installation Checklist (Cohort 1 schools only)		x	x	x	x	x	x	x	x	x	
Discipline Referrals (Cohort 1 schools only)			x	x	x	x	x	x	x	x	x

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Reading Universal Screening (Cohort 1 schools only)		Insert District window				Insert District window				Insert District window	
Early Warning Indicators (Cohort 1 only)					Trimester 1	Quarter 2 -or- Semester 1		Trimester 2	Quarter 3 -or- Mid-term		End of Year
SWPBIS TFI		Cohort 1: Prior to District DR (Tier 1)					Cohort 2: b/n PBIS Days 2 & 3 (Tier 1)	Cohort 2: b/n PBIS Days 2 & 3 (Tier 1)	Cohort 1: Prior to SDR (Tiers 1-2)		
R-TFI Elementary-Level Edition (Cohort 1 only)				Prior to Winter DR CSS (Tier 1)	Prior to Winter DR CSS (Tier 1)	Prior to Winter DR CSS (Tier 1)				Prior to Spring DR CSS (Tiers 1-2)	
R-TFI Secondary-Level Edition				Prior to Winter DR CSS	Prior to Winter DR CSS (Tier 1)	Prior to Winter DR CSS (Tier 1)			Prior to Spring DR CSS		

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(Cohort 1 only)				(Tier 1)					(all Tiers)		
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Year 3 Assessment Schedule

Table 3: In year 3, the district continues to collect capacity data. Cohort 1 schools start collecting data on Tiers 2 and 3 implementation and student outcomes. Cohort 2 schools begin collecting reading and/or engagement data in addition to behavior data.

Measure	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
DCA	8/1-9/30	8/1-9/30				1/1- 2/28	1/1- 2/28				
District Installation Checklist		x	x								
PBIS Installation Checklist (Cohort 2 schools only)						x	x	x	x	x	
Reading Installation Checklist (Cohort 2 schools only)											

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Discipline Referrals		x	x	x	x	x	x	x	x	x	x
Student Risk Screening Scale (Cohort 1 schools only)			x		x				x		
Reading Universal Screening		List window dates				x				x	
Early Warning Indicators (Cohort 1 only)					Trimester 1	Quarter 2 -or- Semester 1		Trimester 2	Quarter 3 -or- Mid-term		End of Year
SWPBIS TFI		Cohort 2: Prior to Fall District DR (Tier 1)		Cohort 1: Between Intervention Systems Day 2 and 3 (Tiers 2-3)	Cohort 1: Between Intervention Systems Day 2 and 3 (Tiers 2-3)				Cohort 1: Prior to Spring DR CSS (all Tiers) Cohort 2: Prior to Spring		

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									DR CSS (Tiers 1-2)		
R-TFI Elementary- Level Edition				Cohort 1: Between Intervention Systems Day 2 and 3 (Tiers 2-3)	Cohort 1: Between Intervention Systems Day 2 and 3 (Tiers 2-3)				Cohort 1: Prior to Spring DR CSS (all Tiers)		
R-TFI Secondary- Level Edition									Cohort 1: Prior to Spring DR CSS (all Tiers) Cohort 2: Prior to Spring DR CSS (Tiers 1-2)		

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Year 4 Assessment Schedule

Table 4: By year 4, the district should be in the routine of collecting capacity data. Cohort 1 schools are continuously improving their data collection and use. Cohort 2 schools start collecting data on Tiers 2 and 3 implementation and student outcomes. This is the schedule that will be sustained for future years.

Measure	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
DCA	8/1-9/30	8/1- 9/30				1/1- 2/28	1/1- 2/28				
District Installation Checklist		x	x								
<i>PBIS Installation Checklist</i>											
<i>Reading Installation Checklist</i>											
Discipline Referrals		x	x	x	x	x	x	x	x	x	x
Student Risk Screening Scale											

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Reading Universal Screening		List window dates				x				x	
Early Warning Indicators					Trimester 1	Quarter 2 -or- Semester 1		Trimester 2	Quarter 3 -or- Mid-term		End of Year
SWPBIS TFI		Progress monitor a Tier if below 70% previous spring				Progress monitor a Tier if below 70% in the Fall			Prior to Spring DR CSS (all Tiers)		
R-TFI Elementary-Level Edition		Progress monitor a Tier if below 80% previous spring				Progress monitor a Tier if below 80% in the Fall			Prior to Spring DR CSS (all Tiers)		
R-TFI Secondary-Level Edition		Progress monitor a Tier if below 80% previous spring				Progress monitor a Tier if below 80% in the Fall			Prior to Spring DR CSS (all Tiers)		

Data Coordinators

Table 5: These are the various data coordinator roles for each of the assessments used in the MTSS Assessment System. When the assessment is first introduced, a MIBLSI Data Coordinator provides initial support for installation until

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the district identifies a local staff person to be trained. The local coordinator is then coached by the MIBLSI Data Coordinator to take over coordination responsibilities.

Role	MIBLSI Data Coordinator	District Data Coordinator (indicate month and year when they will attend certification training)	District-Level Access to Data System
MIBLSI Database (MIDATA) Domain Administrator	Insert name of MIBLSI Implementation Specialist	Insert name of district staff who will be able to add and edit MIDATA user accounts in the district	Insert names of district staff who will have district-wide access to data entry and reporting in MIDATA
PBIS Assessment Coordinator	Insert name of MIBLSI PBIS Data Coordinator	Insert name of district staff and future or previous training date	Insert name and email of individuals with district-wide access in PBIS Assessment
SWIS Facilitator	Insert name of MIBLSI PBIS Data Coordinator	Insert name of district staff and future or previous training date	Not applicable
DIBELS Next Mentor	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Insert name and email of individuals with district-level access to DIBELS.net
R-TFI Facilitator	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Not applicable
EWS Coordinator	Insert name of MIBLSI EWS Coordinator	Insert name of district staff and future or previous training date	Not applicable

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SRSS Coordinator	Insert name of MIBLSI PBIS Data Coordinator	Insert name of district staff and future or previous training date	Not applicable
DIBELS Mentor with CARI endorsement	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Same as above row for DIBELS Next Mentor
DIBELS Mentor with Survey endorsement	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Not applicable
DIBELS Mentor with Pathways of Progress endorsement	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Not applicable
DIBELS Mentor with Deep PA & WRD endorsement	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Not applicable
DIBELS Mentor with Deep CFOL Endorsement	Insert name of MIBLSI Reading Data Coordinator	Insert name of district staff and future or previous training date	Not applicable

Example: SWPBIS TFI Roles, Collection, and Analysis Decisions

Table 6: Example of when SWPBIS TFI assessment data will be collected and analyzed.

Role/Function	Enter School Name	Enter School Name	Enter School Name	Enter School Name	Enter School Name
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Individuals with Team Member access to PBIS Assessment	Enter names	Enter names	Enter names	Enter names	Enter names
Facilitates team administration of TFI	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location
Gathers data source documentation prior to TFI administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration
Conducts Walkthrough (Tier I)	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration
Reviews Targeted Interventions Reference Guide/ Intervention Details (Tier II)	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration	Enter name of individual(s) Enter date prior to team administration
Reviews Behavior Intervention Plans (Tier III)	Enter name of individual(s)	Enter name of individual(s)	Enter name of individual(s)	Enter name of individual(s)	Enter name of individual(s)

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First date when TFI results will be analyzed by School Leadership Team	Date and who will be looking at the data	Date and who will be looking at the data	Date and who will be looking at the data	Date and who will be looking at the data	Date and who will be looking at the data
First date when TFI results will be analyzed by Intervention Systems Team (or School Leadership Team)	Date and who will be looking at the data	Date and who will be looking at the data	Date and who will be looking at the data	Date and who will be looking at the data	Date and who will be looking at the data

Example: Reading TFI Roles, Collection, and Analysis Decisions

Table 7: Example of when Reading TFI assessment data will be collected and analyzed.

Role/Function	Enter School Name	Enter School Name	Enter School Name	Enter School Name	Enter School Name
Gathers data source documentation prior to R-TFI administration	Enter name of individual(s)	Enter name of individual(s)	Enter name of individual(s)	Enter name of individual(s)	Enter name of individual(s)
Facilitates team administration of R-TFI	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location	Enter name of individual(s) Enter date, time, location
First date when R-TFI results will be analyzed by School Leadership Team	Enter date, time, location	Enter date, time, location	Enter date, time, location	Enter date, time, location	Enter date, time, location

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First date when R-TFI results will be analyzed by Intervention Systems Team (or School Leadership Team)	Enter date, time, location	Enter date, time, location	Enter date, time, location	Enter date, time, location	Enter date, time, location
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