Northeast PBIS Network

**Implementation Readiness Checklist:**

**School Leadership Training[[1]](#footnote-1)**

To document district and school leadership readiness and commitment to PBIS training and implementation, please **review, complete, and initial** the following implementation readiness checklist, and **submit to your PBIS Coordinator** by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date Completed: \_\_\_\_\_\_\_\_\_\_\_\_\_** | | **School Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |
| **Leadership** | | **Print Name** | **Signature** |
| Superintendent | |  |  |
| District Coordinator | |  |  |
| District External Coach/Facilitator | |  |  |
| School Principal | |  |  |
| School Internal Coach/Facilitator | |  |  |
| **Superintendent Initial** | **District Readiness Commitment** | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. District Coordinator named: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
|  | 1. District Coach/Facilitator named: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. District PBIS Leadership Team representing behavior-related personnel named:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. District approves school use of SWIS.org[[2]](#footnote-2) | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. District Coordinator & Coach attend team training | | | |
| **Principal[[3]](#footnote-3) Initial** | **School Readiness Commitment** | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Principal attends all team training | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Principal participates in team meetings | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Principal commits to use of SWIS.org | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Principal gives priority & resources to implementation of PBIS action plan | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. School Coach/Facilitator named: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Majority (>80%) of staff agree to support PBIS School Leadership Team | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Majority (>80%) of staff agree to support use of SWIS.org | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. PBIS School Leadership Team representing staff named:   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| \_\_\_\_\_\_\_\_\_\_ | 1. Majority (>80%) of staff agree to participate in implementation of PBIS action plan | | | |

1. Ver. 21 June 2014 [↑](#footnote-ref-1)
2. An alternative may be approved if SWIS readiness & reporting requirements are met upon entering training. [↑](#footnote-ref-2)
3. School Principal must indicate agreement by initialing all items in this section. For items #6-9, Principal may assign an alternate administrator who has decision-making authority w/r to school-wide policy, scheduling, meetings, etc. [↑](#footnote-ref-3)